

HAMPSHIRE COUNTY COUNCIL

Officer Decision Record

Decision Maker:	Nicola Horsey, Assistant Director Community and Regulatory Services
Date:	11 June 2019
Title:	Temporary Closure of Ringwood Library for essential maintenance.

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1. The decision:

- 1.1 To temporarily close Ringwood Library to safely complete essential maintenance to the roof.
- 1.2 The Library will be closed on the 18 June 2019.

2. Reason(s) for the decision:

- 2.1 Ringwood Library roof has been leaking due to a poor seal on the gutter edge, causing internal damage to the Library. This closure will allow for the safe completion of works to the library roof.

3. Other options considered and rejected:

- 3.1. Keep the Library open, but offer a reduced service and restricted access while work is carried out. This is not considered viable as the final work on the roof would present a significant risk to members of the public being in and around the building.

4. Conflicts of interest:

- 4.1. None – Our partner Citizen's Advice have been able to keep appointments clear for the day. Limited impact on customers as only a one day closure for them.

5. Dispensation granted by the Head of Paid Service:

- 5.1 None.

6. Supporting information:

- Additional items may be borrowed in advance of the closure. No items on loan will be charged overdue on the day and customers will be directed to other nearby libraries and to the e-books and e-resources via the library website.
- Functions such as renewals and reservations will still be available through self-service on the website and via HantsDirect
- Access will remain available to the Library Service's digital resources for the duration of the closure.
- Alternative provision of library services can be found at surrounding libraries: Fordingbridge and Lyndhurst Library.

Approved by:

Date:

14 June 2019

Nicola Horsey
Assistant Director Community and Regulatory Services

(on behalf of the Director of Culture, Communities and
Business Services)